



Ponca City Public Schools

Roosevelt Elementary

815 E. Highland Avenue

Ponca City, OK 74601

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To: All Parents From: Ponca City Public Schools

Date: School Year 2020-2021

Re: Parent Right to Know Letter

As a parent of a student at Roosevelt, you have the right to know the professional qualifications of the classroom teacher who instructs your child. This is a requirement for all districts that receive Title 1 funds. Federal law allows you to request certain information about your student's classroom teacher. The law also requires the district to give you this information in a timely manner upon request. Listed below is the information about which you have the right to ask for regarding each of your student's classroom teachers.

- Whether the Oklahoma Department of Education has licensed or endorsed your student's teacher for the grades and subjects taught.
- Whether OSDE has decided that your student's teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- Whether any teachers' aides or similar paraeducators provide services to your child and, if they do, their qualifications. Please contact Ronda Merrifield at 580-767-8060 or merrir@pcps.us if you would like to receive any of this information.

